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APPLICATION FORM FOR GRANT OF LTC ADVANCE

1.	□□□□□□□ □□ □□□/NAME OF THE GOVERNMENT SERVANT	
2.	□□□□□/DESIGNATION	
3.	□□□□□□□□□ □□□□□□ □□□□ □□□□□ □□□□ □□ □□□□□ DATE OF ENTERING THE CENTRAL GOVERNMENT SERVICE	
4.	□□□□□□□ □□□□ + □□□□□ □□□□/ PRESENT PAY + GRADE PAY	
5.	□□□□□□ □□□□ □□□□□□□/WHETHER PERMANENT OR TEMPORARY	
6.	□□□□ □□□□□□□□ □□□ □□□□ □□□ □□□/HOME TOWN AS RECORDED IN THE SERVICE BOOK	
7.	□□□□ □□□□□/□□□ □□□□□□ □□ □□□ □□□ □□ □□□□ □□□□□□ □□□□□□ □□□□□□ □□□□□□ □□ □□□□□ □□□?/ WHETHER WIFE/HUSBAND IS EMPLOYED AND IF SO WHETHER ENTITLED TO LTC.	
8.	□□□□ □□□ □□□ □□□□□□ □□ □□□ □□□□□□ □□ □□□□□ □□□□ □□□□ □□? □□□ □□□ □□ □□□ □□□□□ □□□□ □□ □□□ □□□□□□ □□□□□□ □□□□□□ □□ □□□□□ □□□□ □□/WHETHER THE CONCESSION IS TO BE AVAILED FOR VISITING HOME TOWN, AND IF SO BLOCK FOR WHICH LTC IS TO AVAILED.	
9	□□□ □□□□□□ □□□□□□ □□ □□□□□ " □□□□ □□□ □□□□ □□ □□□□□" □□ □□□ □□□□□□ □□□□ □□ □□□ □□ □□ □□ □□□□□ □□ □□□/IF THE CONCESSION IS TO VISITS " ANY WHERE IN INDIA" THE PLACE TO BE VISITED.	
10.	□□□ □□□□□ □□□□ □□ □□□ □□□□ □□ □□□ □□/BLOCK FOR WHICH TO BE AVAILED.	

11. □□ □□□□□□□□□□□ □□ □□□ □□□□□ □□□□□□ □□□□□□ □□□□□□ □□□□□□ □□ □□□□□ □□□□ □□□□ □□□

PERSONS IN RESPECT OF WHOM LTC IS PROPOSED TO BE AVAILED.

□□□.□□./ S.NO.	□□□ □□□ □□□/NAME AND AGE	□□□□□□□ □□ □□□□□/RELATIONSHIP

12. □□□□□□ □□□□□□ □□ □□□□/ AMOUNT OF ADVANCE REQUIRED :_____

□□□ □□ □□□□□□□□ □□□□ □□□ □□□□□□□□□ □□ □□ □□□□□□□ □□□□ □□□□□□□ □□ □□□□□□ □□□□ □□□ □□□ □□□ □□□ □□□ □□□□ □□□ □□ □□□□□□ □□□□ □□□□□□□ □□□□ □□ 10 □□□□□ □□ □□□□ □□ □□□□ □□□□□□ □□ □□□□ □□□□ □□□□□□

I DECLARE THAT THE PARTICULARS FURNISHED ABOVE ARE TRUE AND CORRECT TO THE BEST O MY KNOWLEDGE. I UNDERTAKE TO PRODUCE THE TICKET FOR THE OUTWARD JOURNEY WITHIN TEN DAYS OF RECEIPT OF THE ADVANCE.

□□□□□□□□□□/Signature :

□□□/Name :

□□□□□/Designation :